

Chronic Disease Advisory Group Overview

The Indiana Public Health Association and the Indiana State Department of Health are leading the development of a multi-year, statewide plan to strengthen prevention, treatment and management of chronic disease in Indiana.

- The Chronic Disease Plan will be a multi-year, priority-driven guide to prevent and reduce chronic disease in Indiana. It will include cross-cutting objectives to impact chronic disease outcomes and health behavior change.
- The plan will be developed with the participation of a diverse group of stakeholders who are passionate about the prevention of chronic disease and dedicated to improving important health behaviors in Indiana.
- IPHA leadership will facilitate creation of the Plan.

Oversight and Engagement by a Chronic Disease Advisory Group (CDAG)

The purpose of the CDAG will be to provide advice regarding an Indiana Chronic Disease Plan, including:

- Decide on the purpose and applicability of the Plan
- Decide on the Plan's breadth of content, including conditions of chronic disease in Indiana
- Adopt and guide implementation strategies
- Help identify key indicators, targets and reliable sources
- Discuss how the Plan's objectives will complement existing statewide chronic disease plans
- Monitor and guide evaluation of the Plan's impact
- Provide strategic direction
- Be an advocate for the Chronic Disease Plan
- Provide final review and approval of the Plan.

Expectation of CDAG Members

- Provide expert analysis/commentary/guidance from that perspective
- Identify constituencies
- Attend CDAG meetings and participate in discussions
- Provide advice to strengthen members' understanding of chronic disease and the Plan's impact
- Take update reports to constituencies, where appropriate
- Drive the direction and focus of the plan
- Advise on content
- Advise regarding strategies to organize and write the plan
- Insure timeline and deliverable requirements are met

Composition

The CDAG will be composed of cross-sector leaders and experts from across Indiana. To the extent possible, CDAG members will be identified from the following interest areas:

- Population Health Professionals
- Individuals with expertise in specific chronic diseases
- Local Health Departments
- Health Educators
- Community Health Workers
- Primary Care Providers
- Purdue Extension Service
- Public Health Academia
- Hospital Community Relations/Community Engagement personnel
- Health Insurance Providers

Relationship of IPHA, ISDH staff and others providing Technical Assistance to CDAG Project and Plan Scope

IPHA Leadership will:

- Manage all stakeholder engagement through the CDAG
 - Planning Team coordination; formulation of a Steering Committee; Steering Committee meeting facilitation; and tracking and incorporating stakeholder recommendations for changes to the Plan
- Hold workgroup sessions and communication with stakeholders for strategy development
- Use content developed by experts to craft a draft plan for review by ISDH leadership

IPHA Administrative Assistant will:

- Administrative Duties
 - Serve as main point of contact for all Chronic Disease Plan participants
 - Schedule all meetings
 - Keep minutes and records
 - Create and maintain timeline
- Chronic Disease Plan Content
 - Create and disseminate surveys needed to gather information about the plan; record and report results
 - Support research and writing of the plan

Coalition Directors will:

- Assist IPHA leadership with CDAG's purpose, scope and authority
- Participate in the CDAG, and assist in identifying potential members to serve on the CDAG
- Review the status of the project
- Ensure the project's outputs meet the requirements of the key stakeholders
- Help balance conflicting priorities and resources and; consider ideas and issues raised
- Provide guidance to the project leadership and assistant on the project's outputs
- Compare adherence of project activities to standards of best practice both within the organization and in a wider context
- Foster positive communication outside of the Team regarding the project's progress and outcomes

CDAG Chairperson

- Conduct CDAG meetings
- Consult with IPHA leadership regarding the direction and progress of the CDAG
- Insure timeline and deliverable requirements are met
- Provide support and assistance to those writing the Plan

Meeting Frequency

IPHA will convene and host three meetings of the CDAG between March-June. Anticipate semi-annual meetings going forward.